

Broadwas & Cotheridge Parish Council
Clerk to Council: Mrs Carole Hirst. Courtland 1a Church Walk, Areley Kings Stourport on
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To Members of Broadwas & Cotheridge Parish Council

5th September 2021

I hereby give notice of an Informal Parish Council Meeting of Broadwas and Cotheridge Parish Council which will be held on 13th September 2021 via Zoom to which Councillors are summoned for the transaction of the following business.

Register in advance for this meeting:

<https://us02web.zoom.us/meeting/register/tZEkdOmuqj0rGdfu62f42ugMZVtP69fJUJM>

After registering, you will receive a confirmation email containing information about joining the meeting.

AGENDA

1. **Apologies:** To receive and to approve reasons for absence
2. **Declarations of Interest**
 - I. **Register of Interests:** Councillors are reminded of the need to update their register of interests.
 - II. To declare any **Disclosable Pecuniary Interests** in items on the agenda and their nature.
 - III. To declare any **Other Disclosable Interests** in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or any other Disclosable Interest which falls within the terms of Section 12 of the Code of Conduct, must leave the room for the relevant items unless a Dispensation has been requested/granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
3. **To Consider Written Requests from Councillors for the Council to Grant a Dispensation** (S33 of the Localism Act 2011) – written requests to be with the Clerk at least 4 days in advance.
4. **County & District Councillors Reports**
5. **To approve the Minutes of the previous Meeting** held on 12th July 2021.
6. **Matters Arising not covered on the agenda/ and or PC priority –**
 - a) Re arranged dates for Dementia Friendly Community meeting and “Meet your neighbour/parish plan. Cllr Worrall
 - b) Update on registering the Parish Assets with the Land Registry.
 - c) **Update on discussions with Royal Mail on Post Box next to Bus Shelter**
 - d) **Update re Track, Gladwish Field, A44/Church Lane drainage to be covered in items 4 & 10**

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and questions to the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

Public Question Time.

7. Correspondence:

- 16/7/21- Resident correspondence re Berryfields Container.
- 4/8/21 – SWDP- South Worcestershire Development Plan Review - Parish and Town Council Newsletter July 2021
- 31/8/21 – Parishioner correspondence regarding the removal of the Post Box following an RTI. (Cllr. Burrows to update)
- 6/9/21 WCC re net zero and dark skies policy position.

9. Finance

- a) To Consider the Receipts and Payments received up to the 13th September 2021;**
- b) Bank Reconciliation on 30th August 2021**
- c) Budget Report for 30th August 2021**
- d) To record the conclusion of Audit 2020/21 and External auditor report.**

10. Planning Report- Cllr. Pearce.

11. Gigabyte/Fibre Connection for Broadwas and Cotheridge project – (Cllr. Burrows)

12. Parish Council website - update on progress

13. Future Parish Council meetings - update and discussion re return to in person meetings

14. Regular Parish Council Reports

- a. RJC Covid Report August 2021.** Report uploaded to the Parish Council website for information.
- b. Berryfields -** usage of football pitches - hedge cutting - Bonfire event update - remedial/ROSPA recommendations work update.
- c. Broad Green -** update and future arrangements

15. Village Hall update and Extension Project – Update written report from Chair of VHMC

16. Safer West Mercia Plan - to consider any implications/opportunties for PC

17. Any other business-

Date of the Next meeting will be Monday 11th October 2021.

End of the Public Meeting.

18. In view of the confidential nature of the business about to be transacted the Council will consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960, s1, in order to discuss the item 19 of the agenda.

19. Financial Matters.

Legal Matters

Carole Hirst, Clerk and RFO to Broadwas and Cotheridge Parish Council