

Broadwas & Cotheridge Parish Council

**Clerk to Council: Mrs Carole Hirst. Courtland 1a Church Walk, Areley Kings Stourport on
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To Members of Broadwas & Cotheridge Parish Council

3rd April 2021

I hereby give notice of an Ordinary Parish Council Meeting of Broadwas and Cotheridge Parish Council which will be held on Zoom on MONDAY 12th April 2021 starting at 7.30pm, to which Councillors are summoned for the transaction of the following business.

Register in advance for this meeting:

<https://us02web.zoom.us/meeting/register/tZUkdO6spj4rGtWbGsrfvSbUbnsJm0GX7iJ>

After registering, you will receive a confirmation email containing information about joining the meeting.

AGENDA

- 1. Apologies:** To receive and to approve reasons for absence
- 2. Declarations of Interest**
 - I. Register of Interests:** Councillors are reminded of the need to update their register of interests.
 - II.** To declare any **Disclosable Pecuniary Interests** in items on the agenda and their nature.
 - III.** To declare any **Other Disclosable Interests** in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or any other Disclosable Interest which falls within the terms of Section 12 of the Code of Conduct, must leave the room for the relevant items unless a Dispensation has been requested/granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation** (S33 of the Localism Act 2011) – written requests to be with the Clerk at least 4 days in advance.
- 4. County & District Councillors Reports**
- 5. To approve the Minutes of the previous Meeting** held on 8th March 2021.
- 6. Matters Arising not covered on the agenda/ and or PC priority? –**
 - a) Flooding on Church Lane Broadwas causing a large accumulation of water at the bottom of the lane - update on joint response from WCC Highways, Community Drainage Partnership and MHDC Cllr Walton, Pearce and Burrows
 - b) **Berryfields Car Park Barrier** – Cllr. Guest to update
 - c) **Hilltop Bend A44 usage of private track – Cllr. Pearce to update**
 - d) **Operation SNAP update** – Nothing to report
 - e) Site meeting with WCC Highways re flood prevention and drainage (A44 between Lightwood Lane and Church Lane Cotheridge - Cllr Guest to update

Public Question Time

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and questions to the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

7. Correspondence:

- a) **24/3/21- Keep Britain Tidy- 2021 Now Launched.**
- b) **26/3/21- WCC- (A44 Broadwas, Broadwas)(Temporary Closure) Order 2021- Proposed Order:** to close that part of A44 Broadwas from its junction with C2240 Little Green to its junction with C2240 Weston Hill **for** Carriageway Resurfacing by WCC-Anticipated duration **12 Days** Commencing **3 May 2021.**
- c)

8. Finance

- a) **To consider receipts and Payments received up to the 12th April 2021**
- b) **Bank Reconciliation on 31st March 2021**
- c) **Budget Report for 2020/21 to 31st March 2021**
- d) **To consider extending the RJC Grounds Maintenance Contract for 2021 and agreeing an increase in RJC Mowing charges of £5 per cut and to consider future tendering arrangements**
- e) **To consider the final stage payment to the VHMC for the Village Hall Extension Project of £10,000. (See also item 16 report)**
- f) **Audited accounts & Annual Governance and Accountability Return Part 3: April 1st, 2020 to 31st March 2021**
 - (i) **To Approve the Annual Audited Accounts from April 1st, 2020 to 31st, March 2021 as Audited by Internal Auditor Mrs Diane Malley**
 - (ii) **Proposal to consider Section 1: Annual governance statement 2020/21(attached)**
 - (iii) **Proposal to consider Section 2: Accounting statements 2020/21 (attached)**
Accounts & Audit regulations 2015
 - (iv) **Consider Internal Auditor's Report & Recommendations for 2020/21 (attached)**
 - (v) **To consider the period of dates for the Exercise of Public Rights. 2020/21.**
- g) **Budget Revision for 2021/22 to transfer £10,000 Village Hall Extension Grant unspent from 2020/21 Budget to be carried over to 2021/22.**

9. Planning Report- Cllr. Pearce.

- 10. **To consider adoption of the Broadwas and Cotheridge Parish Council Co-option Policy**
- 11. **RoSPA report on Berryfields Play Area - To consider drafting of action plan**
- 12. **Gigabyte/Fibre connection for Broadwas and Cotheridge project – (Cllr. Burrows)**
- 13. **Dementia Friendly Communities- (Cllr. Worrall)**
- 14. **The Parish Meeting and Plan- (Cllr. Burrows) To consider arrangements for Parish Annual Meeting insert date**
- 15. **Regular Parish Council Reports**
 - a. **RJC Covid Report January 2021.** Report uploaded to the Parish Council website for information.
 - b. **Footpaths Officer Report- (Cllr. Dale)**
- 16. **Village Hall Extension Project – Update written report from Chair of VHMC**

17. Any other business-

Date of the Next Zoom meeting will be SUNDAY 2nd MAY 2021.

END OF THE PUBLIC MEETING.

18. In view of the confidential nature of the business about to be transacted the Council will consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960, s1, in order to discuss the item 19 of the Agenda.

19.

- **Staffing/Financial**
- **Legal Matters.**

Carole Hirst, Clerk and RFO to Broadwas and Cotheridge Parish Council