

Broadwas & Cotheridge Parish Council

**Clerk to Council: Mrs Carole Hirst. Courtland 1a Church Walk, Areley Kings Stourport on Severn
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To Members of Broadwas & Cotheridge Parish Council

AGENDA.

Zoom Meeting on Monday April 20th, 2020 at 7.30pm.

- 1. Apologies:** To receive and to approve reasons for absence
- 2. Declarations of Interest**
Register of Interests. Councillors are reminded of the need to update their register of interests.
 - a. To declare any Personal or Prejudicial Interests in items on the agenda and their nature
- 3. County & District Councillors Reports ***
- 4. To approve the Minutes of the previous Meeting** held on 9th March 2020.
- 5. Matters Arising – See Appendix 1 Below. ***
- 6. Correspondence:**
 - MHDC- 19TH March- Volunteering Round Up- (email Circulated)
- 7. Planning:** See attached report from Cllr. Pearce.
- 8. To note the Standing Orders, Financial Regulations, Risk Assessment, Code of Conduct and Asset Register and to consider their review** (circulated by email). *
- 9. Finance.**
 - a. To Approve the Audited Accounts & Annual Return: 31st March 2020
 - b. Proposal to consider Section 1: Annual governance statement (attached)
 - c. Proposal to consider Section 2: Accounting statements (attached) Accounts & Audit regulations 2015
 - d. Consider Internal Auditor's report & recommendations (attached and all implemented)
 - e. Current Balances
 - f. Approve attached list of due payments and receipts to 20th April 2020.
 - g. Monthly Budget Monitoring Review – April 2020
- 10. Zourka Housing Development issues.** (Cllr. Brooks report circulated)
- 11. Gigabyte/Fibre connection for Broadwas and Cotheridge project –** (Cllr. Burrows)
- 12. Progress Reports. ***
 - a) Clerk Report (circulated)
 - b) April 2nd, 2020, the Broadwas & Cotheridge Parish Council unanimously voted by email to increase the Clerk's salary from NEW SCP 12 (£11.22 per hour) to NEW SCP 15 (£11.91 per hour) effective from 1st April 2020.
 - c) RJC Report to 20th April 20.
- 13. Date of the 2020 Annual Meetings are not going ahead in May in line with new Coronavirus Legislation. Next Zoom meeting will be 11th May 2020. ***

(* Items 3,5,8,12 and 13 Denotes items on the agenda which will be circulated but not discussed at the meeting and will be considered as taken as read" but may require a vote.

Carole Hirst, Clerk to Council

Appendix 1 - MATTERS ARISING:

- Cotheridge Church hardcore on area of land next to the church for parking- Cllr. Dale to progress on behalf of the Parish Council to investigate to ascertain ownership and permissions etc. *Email back from Hannah Davies on 19th March stating that they would not be in agreement with this being changed as a verge and would be more likely to support Verge masters being installed to protect the verge.*
- Summer Walks within the Parish- It was suggested that suggestions of where walks may be, be requested through an article in the Footprints Magazine. Cllr. Dale to speak to the Parish Footpaths Officer. Cllr. Walton agreed to speak to Martley PC about their village walks and Cllr. Brooks agreed to talk to Cradley Walking Group. It was agreed this was a good idea. **NOW ON HOLD.**