

**Broadwas & Cotheridge Parish Council**

**Clerk to the Council: Mrs Carole Hirst, 1a Church Walk, Stourport on Severn, Worcestershire.**

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To Members of Broadwas & Cotheridge Parish Council, members of the public and press are invited to attend the **Annual Meeting of Broadwas & Cotheridge Parish Council** following the **Annual Parish Meeting on Sunday May 2<sup>nd</sup> 2021 via Zoom at 4pm**

Register in advance for this meeting:

<https://us02web.zoom.us/meeting/register/tZUpdO6hpzovGNbAgtPsDY4foCBA3X8cPBNs>

After registering, you will receive a confirmation email containing information about joining the meeting.

## **Agenda**

1. **Election of Chairman** and signing of declaration of acceptance of office.
2. **To consider apologies and to approve reasons for absence**
3. **Election of vice Chair.**
4. **To Consider co-options as Parish Councillors.**
5. **Declarations of Interest**
  - a) Register of Interests Councillors are reminded of the need to update their register of interests
  - b) To declare any Personal Interests in items on the agenda and their nature
  - c) To declare any prejudicial interests in items on the agenda and their nature. (Councillors with prejudicial interests must leave the room for the relevant items)
  - d) Written requests for the council to grant dispensation (S33 of the Localism Act 2011) are to be with the clerk at least 4 working days prior to a meeting.
6. **To note the Standing Orders, Financial Regulations, Code of Conduct, Risk Assessment, Asset Register, Safeguarding Policy and to consider their review if required (circulated by email).**
7. **To approve the minutes of the previous Annual Meeting held on April 12<sup>th</sup> 2021.**
8. **Matters Arising from the Minutes of the meeting of the 12<sup>th</sup> April 2021.**
9. **To consider the Council's Scheme of delegation and to appoint lead councillor(s) :**
  1. Planning sub-group
  2. Finance sub-group
  3. Parish Councillor representative for Village Hall Management Committee
10. **Finance.**
  - a) To consider receipts and Payments received up to the 2<sup>nd</sup> May 2021
  - b) Budget Report for 2021/22 to 25<sup>th</sup> April 2021
  - c) Bank Reconciliation on 25<sup>th</sup> April 2021

**11Correspondence.**

**12Planning.** Report from Cllr. Pearce to follow.

**13Community Fibre Partnership- To consider contract for Cotheridge Scheme.**

**14 Post Pandemic Arrangements for Parish Council Meetings.**

**15Schedule of meetings for 2021/22:**

**2021: Mondays 14<sup>th</sup> June 2021; 12<sup>th</sup> July; 13<sup>th</sup> September; 11<sup>th</sup> October; 8<sup>th</sup> November (Precept Setting);  
2022: Mondays 10<sup>th</sup> January; February 14<sup>th</sup>; March 14<sup>th</sup>; April 11<sup>th</sup>; May 9<sup>th</sup> (AGM)**

**16 Date of next meeting** – Monday 14<sup>th</sup> June 2021.

*Carole Hirst*

*Clerk to Broadwas & Cotheridge Parish Council*