

Broadwas & Cotheridge Parish Council
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To Members of Broadwas & Cotheridge Parish Council

October 1st 2021

I hereby give notice of an Informal Parish Council Meeting of Broadwas and Cotheridge Parish Council which will be held on 11th October 2021 via Zoom to which Councillors are summoned for the transaction of the following business.

Register in advance for this meeting:

<https://us02web.zoom.us/meeting/register/tZlocO2tqj4vHtBFdL6bH8vTRO3GlaEuF2Nx>

After registering, you will receive a confirmation email containing information about joining the meeting.

AGENDA

- 1. Apologies:** To receive and to approve reasons for absence
- 2. Declarations of Interest**
 - I. Register of Interests:** Councillors are reminded of the need to update their register of interests.
 - II.** To declare any **Disclosable Pecuniary Interests** in items on the agenda and their nature.
 - III.** To declare any **Other Disclosable Interests** in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or any other Disclosable Interest which falls within the terms of Section 12 of the Code of Conduct, must leave the room for the relevant items unless a Dispensation has been requested/granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) –** written requests to be with the Clerk at least 4 days in advance.
- 4. To note the Minutes of the informal Parish Council meeting of September 13th 2021**
- 5. County & District Councillors Reports**
- 6. Matters Arising not covered on the agenda/ and or PC priority requiring update –**
 - a) Re arranged dates for Dementia Friendly Community meeting and “Meet your Neighbour/parish plan. Cllr Worrall - dates to be finalised for the new year
 - b) Update on registering the Parish Assets with the Land Registry. See Planning report
 - c) Update on discussions with Royal Mail on Post Box next to Bus Shelter See correspondence
 - d) Update re Track, Gladwish Field, A44/Church Lane drainage, Cotheridge - Broadheath turning A44 flood risk elimination
 - e) Barrier update Berryfields - outstanding issues re locking arrangements and any required H&S signage.

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and questions to the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

Public Question Time.

7. Correspondence:

- 16/9/21 – SWDP- New Timetable for SWDP Review
- 16/9/21- MHDC- Local List Supplementary Planning Document- Malvern Hills District Council's Planning Department will soon be sending out a consultation regarding the Draft Supplementary Planning Document for Local Listed Buildings. The draft document will set out what local listing is, the nomination and adoption processes for the authority.
- 22/9/21 – MHDC - Connected Communities Consultation (Cllr. Burrows update) Various dates Correspondence between PC and Royal Mail.
- Village Hall Management Committee- request for PC to pay Village Hall insurance and request for Village Hall signage to be replaced for a larger size.

8. Finance

- a) To Consider the Receipts and Payments received up to the 11th October 2021;**
- b) Bank Reconciliation on September 29th 2021**
- c) Budget Report for September 29th 2021**

9. Planning Report- Cllr. Pearce.

10. Gigabyte/Fibre Connection for Broadwas and Cotheridge project – (Cllr. Burrows) verbal

11. Parish Council website - update on progress verbal (Cllr Burrows)

12. Tendering of outsourced services - To discuss arrangements for securing services due to expire on 31.3.22. Clerk and Cllr Burrows

13. Current vacancies - Councillors x 2 and Footpath Warden

14. Regular Parish Council Reports

A Berryfields - usage report - hedge cutting - remedial/ROSPA recommendations work update.

b. Broad Green - specification received from GW

15. Village Hall update – Update written report from Chair of VHMC

16. Any other business-

Date of the Next meeting will be Monday November 8th 2021.

Carole Hirst, Clerk and RFO to Broadwas and Cotheridge Parish Council