

Broadwas & Cotheridge Parish Council
Clerk to the Council: Mrs Carole Hirst, 1a Church Walk, Stourport on Severn, Worcestershire.
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To Members of Broadwas & Cotheridge Parish Council, members of the public and press are invited to attend the **Annual Meeting of Broadwas & Cotheridge Parish Council** following the **Annual Parish Meeting on Monday May 9th 2022 at 7.30pm at Broadwas Village Hall**

Agenda

- 1. Election of Chairman** and signing of declaration of acceptance of office.
- 2. To consider apologies and to approve reasons for absence**
- 3. Election of vice Chair.**
- 4. Declarations of Interest**
 - a) Register of Interests Councillors are reminded of the need to update their register of interests
 - b) To declare any Personal Interests in items on the agenda and their nature
 - c) To declare any prejudicial interests in items on the agenda and their nature. (Councillors with prejudicial interests must leave the room for the relevant items)
 - d) Written requests for the council to grant dispensation (S33 of the Localism Act 2011) are to be with the clerk at least 4 working days prior to a meeting.
- 5. To note the Standing Orders, Financial Regulations, Code of Conduct, Risk Assessment, Asset Register, Safeguarding Policy, Council Insurance and to consider their review if required (circulated by email).**
- 6. To approve the minutes of the 2021 Annual Parish Meeting held on May 2nd 2021 and the Ordinary Parish Council meeting of April 11th 2022.**
- 7. Matters Arising from the Minutes of the meeting of the 11th April 2022.**
- 8. To consider the Council's Scheme of delegation and to appoint lead councillor(s) :**
 1. Planning sub-group
 2. Finance sub-group
 3. Parish Councillor representative for Village Hall Management Committee
- 9. Finance.**
 - a) To consider receipts and Payments received up to the 9th May 2022
 - b) Budget Report for 2022/23 to 25th April 2022
 - c) Bank Reconciliation on 25th April 2022
 - d) To consider application for a grant from Broadwas Village Hall for £370 towards the Queens Platinum Jubilee Celebrations.
 - e) To discuss recovery of hire fees from Worcester United 1st Team Coppertops Summer 2021
- 10. Correspondence.**
- 11. Planning.** Report to follow.

12 Date of next meeting – Monday 6th June 2022.

CONFIDENTIAL ITEMS

13. In view of the confidential nature of the business about to be transacted the Council will consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960, s1, in order to discuss the item 14 of the Agenda.

14. Staff Matters, the detail of which should be circulated to members (only) by the Chair prior to the meeting.

Carole Hirst

Clerk to Broadwas & Cotheridge Parish Council