

Broadwas and Cotheridge Parish Council hereby give notice of a Parish Council Meeting of Broadwas and Cotheridge Parish Council which will be held on 10th January 2022 at Broadwas Village Hall at 7.30pm

Those in attendance are asked to take into account and act on the following government advice and guidance

Safer Workplace - <https://www.gov.uk/guidance/working-safely-during-covid-19/shops-branches-and-close-contact-services>. **This provides the latest government guidance**

Accessibility –

At the present time the Parish Council is not able to make arrangements for a hybrid meeting (where members of the public could attend remotely) and it is understood that it is a legal requirement for Councillors to attend in person. The Parish Council is mindful of its duties and responsibilities especially in respect of how Covid may impact on those who are more “vulnerable”, as well as the requirements of the 2010 Disability Act which requires us to consider and make if possible reasonable adjustments to promote inclusion.

Therefore, in advance of the meeting the Parish Clerk will have completed a risk assessment of the venue and arrangements so as to ensure appropriate arrangements are in place.

This means

- that all seating arrangements will reflect current guidance in terms of social distancing
- The venue will be well ventilated
- Entry and exit points will be separate and hand sanitizer will be available at the entrance
- Face masks will be required to be worn at all times in the meeting and in the premises.
- Whilst it cannot be a requirement for attendance that members of the public and or Councillors take a Lateral Flow Test prior to attendance, this is strongly advised. **As there will be limited capacity members of the public are asked to confirm in advance with the Clerk their intention to attend, and if demand for places exceeds supply the Clerk will consider whether the meeting can be safely held.**