

BROADWAS AND COTHERIDGE PARISH COUNCIL
MINUTES of the ORDINARY MEETING OF THE PARISH COUNCIL.

Held on Monday 8th June 2020, via ZOOM 7.30pm

Present: Cllrs. Dale – (Chair), Pearce, Guest, Brooks, Burrows, Worrall, and Cullen.

In Attendance: Cllr. Chambers, Cllr. Walton (Malvern Hills DC)

5 Members of the public.

1. Apologies: None

2. Declarations of personal or prejudicial interest and update Register of Interest Forms. Cllr. Pearce declared a Disclosable non-pecuniary interest in Minute 6 Cotheridge Church as a Church Warden.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be with the Clerk at least 4 days in advance.

Public Participation: **Please see Appendix 1**

4. County and District Councillors reports:

Cllr. Walton- District Council Report.

Full report available at <https://www.broadwas-cotheridge.com/parish-council>.

Cllr. Burrows raised prior to the meeting the following points:

Given that one of the most important elements in moving forward in successfully reducing the levels of social isolation, is likely to be the capacity to respond to the ongoing risk of infection and actual infections.

1. What efforts are the District and County Councils making to ensure that there is an effective local response? e.g. testing, tracking and containment. Capacity to cope with “surges” etc

2. What assurance and evidence can the District and County Council offer us that all settings whether businesses or health and social care provision will have access to appropriate PPE, as well as timely and effective testing?

3. Are the District and County Councils in a position to demonstrate in addition to the economic responses, what plans there are in place to address the legacy and the opportunities of the response to date, particularly in respect of the many people who have not been able to have planned operations, have access to dental treatment, or who have been exposed to conditions that have impacted on their mental health or personal safety (e.g. domestic abuse/child abuse)?

4. In respect of the opportunities as well as the threat re doing things differently, particularly in light of a possible prolonged period of economic recession or stagnation, what plans do the District and County Councils have in place to re organise services whilst maintaining or improving their quality.

Update on COVID 19- An MHDC and WCC update. (update on Parish Council website).

Cllr. Burrows thanks Cllr. Walton for his prompt and thorough response on COVID update.

Cllr. Walton produced a response to this which can be found on the Parish Council website on the following link:

<https://www.broadwas-cotheridge.com/parish-council>

Cllr. Grove Report WCC.

Full report available at <https://www.broadwas-cotheridge.com/parish-council>.

5. Minutes of the Parish Council meeting held on 11th May 2020.

These were considered and Cllr. Brooks Proposed that they be accepted as a true record. Seconded by Cllr. Worrall. All in favour They were duly signed and dated as a true record by the Chairman Cllr. Dale and will be forwarded to the Clerk.

6. Matters Arising:

- Councillors discussed the possibility of using hardcore to infill at the entrance of the field next to Cotheridge Church which would save having to use the verge. Cllr. Dale and Cllr. Pearce to investigate the costs involved. Cllr. Pearce reported that there is a Parochial Church Council meeting in two weeks where this will be discussed. Cllr. Pearce will report back to the next Parish Council meeting. Cllr. Dale confirmed that an estimated cost had been obtained of £2000 which was for 18 tons of hardcore or similar. Cllr. Guest suggested that contact could be made with WCC to see if there was any road planing works being carried out locally to see whether they may be able to drop off any waste from this. Cllr. Worrall offered to explore anyone

who might be able to supply planning material. Cllr. Burrows commented that he would rather the Parish Council explore the free option than invest up to £2000.

- The Clerk was asked to investigate Traffic Enforcement on the A44 as speeding had once again become an issue. Actioned by the Clerk and response on 15/5/20 from Traffic Enforcement saying that they will be recommencing from 18/5/20. Update on 1st June from Cllr. Pearce that Traffic Enforcement were operating in Broadwas on 1st June pm.
- Village Hall update (Cllr. Brooks report). **Full report can be found on the Village Hall page of the Parish Council website.**
- **The meeting discussed the response from WCC re the inquiry to identify if the recent work undertaken in Church Lane that had involved digging up the road, had been appropriately authorised and licensed. It was agreed that the response did not answer the question and resolved that the Clerk would re put the question, as the Council was concerned to establish fact in this matter.**

7. Correspondence

- **15/5/20- Cllr. Brooks to Cllr. Grove.** Ever increasing number of vehicles both motorcycles and cars that are driving through and making an intolerable noise due to their having illegal Exhaust Pipe Systems. Response from West Mercia Police Operations Manager on 1/6/20 said he would pass this onto their Road Policing Unit for their attention as and when they can.
- **Reminder email received from resident regarding installation of bollards on A44 near Berryfields Close.** - Original email 3/3/20 – A reminder was sent to Hannah Davies WCC to chase this- Bollards- requested on A44 Broadwas near Berryfields Close. Cllr. Pearce reported that he had visited the site to check and there did not seem to be a suitable place to plant bollards. Discussions took place around requesting a 40mph sign prior to the 30mph sign as an attempt to slow down traffic or 300m, 200m, 100m markers countdown to the 30mph sign. Cllr. Guest asked if consideration could be given to setting aside further land as an alternative pull in for Traffic Enforcement to park up. Traffic Enforcement bikes were mentioned as an alternative to speed vans. Cllr. Burrows suggested that the Parish Council should develop a strategy to tackle this.

8. **Verge masters- Berryfield Close entrance to Church Lane and the frontage of Broadwas School-** Reported in March not yet completed by WCC Highways- Clerk chased H. Davies 30/5/20- Copy sent to Cllr. Grove to chase. Reply from Hannah Davies “The inspection will take place by myself once I am able to go out. Currently the verge masters are not being considered as essential works and as we are still working within the COVID guidelines, there has been no further progress. Update from Cllr. Brooks on 3/6/20- I have had a conversation with Hannah Davies wherein we discussed some of the details in my 17th March report for Verge Master replacements etc. I pointed out to her what I consider to be several key factors in my report, and she agreed to consider these in suitable detail when she is finally able to attend and assess what must be done but unfortunately she is still unsure how long that may be.

9. Planning.

Cllr. Pearce produced a comprehensive Planning update report which can be found on the Parish Council website link:

Full report available at <https://www.broadwas-cotheridge.com/parish-council>.

Councillors discussed a number of issues relating to the report.

10. Gigabyte/Fibre connection for Broadwas and Cotheridge project:

Report from Cllrs. Burrows. https://b17872d1-2239-40eb-8225-1aef556523af.filesusr.com/ugd/a2d19a_fa11f64cf2194baa8af23aafc25732cf.pdf

Word document link to sign up for the Gigabyte Scheme: <https://www.broadwas-cotheridge.com/projects>

An update report was produced by Cllr. Burrows which has been uploaded to the Parish Council website. Further to the report it was also agreed to distribute the agreed flyer with Cllr. Brooks to distribute through his network and for volunteers to cover the remaining properties.

Cllr. Burrows commented that he hoped this would get the Parish Council over the required threshold or the project would not move forward.

Cllr. Guest asked if there was any news in level of funds remaining in the Gigabyte Scheme. Cllr. Burrows reported that before COVID 19 he had heard that funds were running low but had not heard since. Cllr. Burrows agreed to follow that up.

Cllr. Burrows agreed to re-circulate the 4 address lists, revised flyer, and agreement.

Cllr. Guest offered to print everything off. Cllr. Dale offered to pick everything up from Cllr. Guest although Cllr. Guest did comment that if he knew how many were required and to who he could also help with that. Cllr. Cullen and Cllr. Worrall to help with delivery.

11. Progress Reports:

a) Treasurers Report (Payments and Receipts).

Cllr. Guest Proposed and Cllr. Cullen Seconded that all payments be approved. All in favour.

June 8th, 2020 Payments List		
Payee	Description	TOTAL
C Hirst	Clerk Salary May 20	£ 330.28
HMRC	Tax Deductions May 20	£ 82.60
C Hirst	Clerk expenses to June 8th 20	£ 20.40
RJC Landscaping	Open Space inspections	£ 30.00
RJC Landscaping	Grass Cutting Berryfields	£ 180.25
RJC Landscaping	Mow play area 20.5.20	£ 30.00
P Yates	Planning Appeal advice	£ 75.00
A Bullock	Lengthsman May 20	£ 180.00
TOTALS		928.53
Total Cash at Bank at 30 May 20		
Treasurers Account		£24,462.94
N.S. & I		£39,178.37
Treasurer's Account Berryfields		£ 10,267.42
	TOTAL	£ 73,908.73
Receipts:		
WCC	Lengthsman Mar	£ 330.00
	Total Receipts not previously reported	£ 330.00

b) Budget Monitoring Report at 30th May 2020. Noted.

c) Bank Reconciliation at 30th May 2020. The bank reconciliation was checked as reconciled and noted.

d) RJC Update Report May 2020. Noted and on the Parish Council website.

e) Proposal to close the NS&I Account – The Clerk discussed the complications with the Parish Council NS&I Account and that withdrawals can only be made in writing to NS&I. Cllr. Worrall Proposed that the Broadwas and Cotheridge Parish Council Account with NS&I be closed, and the funds transferred to the existing Lloyds Bank, Treasurers Account. Seconded by Cllr. Cullen. All in favour.

12. Date of next meetings: Ordinary Meeting Monday 13th July 2020 at 7.30pm via Zoom

The Meeting closed at 9:05 pm

Signed Chairman..... Date 13th July 2020

APPENDIX 1- Public Participation.

Zourka. Cllr. Walton updated everyone in detail on matters raised on the Zourka site by members of the public and Parish Councillors. **The full report can be found on the Parish Council website.** There seemed to be some disagreement between dates supplied by Planning, namely a date given by planning of the 1st September 2020 for the works to bring the bat barn back in line with the approved plans (attached) to be completed. A member of the

public said that he had evidence that the date agreed was the 21st June. Cllr. Walton agreed to further investigate this and report back.

Another member of the public reported stones and soil across the road on Church Lane which was because of the Developers. Cllr. Walton confirmed that he had also experienced this when visiting the site, the day before and had reported the issue to Aaron Black today. Cllr. Guest asked Cllr. Walton if there was an Out of Hours emergency phone number to report such issues which were hazardous and unsafe. Cllr. Walton agreed to circulate the Out of Hours number for information.

A further member of the public asked if food parcels were being delivered to vulnerable, elderly and those in isolation to MHDC Residents in Broadwas and Cotheridge as she knew of someone in this position who is currently not receiving anything. It was confirmed that MHDC and WCC were dealing with this by MHDC Cllr. Chambers. It was mentioned that those not computer literate may be missing out. Cllr. Cullen supplied a phone number for Here2Help, and it was confirmed that food parcels can be set up by telephone. Cllr. Walton offered to follow this up if the member of the public supplied him with contact details. The member of the public noted the Here2Help contact number. 01905 768053 <http://www.worcestershire.gov.uk/here2help>