

BROADWAS AND COTHERIDGE PARISH COUNCIL
MINUTES of the INFORMAL MEETING OF THE PARISH COUNCIL.

Held on Monday June 14th, 2021, via ZOOM 7.30pm

Present: Cllr. Burrows (Chairman), Cllr. Cullen, Cllr. Guest, Cllr. Worrall, Cllr. Pearce, Cllr. Usman, Cllr. Longley, + 2 vacancies.

In Attendance: Cllr. Chambers, Cllr. Walton, MHDC District Councillors. WCC County Councillor Scott Richardson-Brown. 3 Members of the public.

1. **Apologies:** None
2. **Declarations of personal or prejudicial interest and update Register of Interest Forms.**
 - a) **Register of Interests:** Councillors are reminded of the need to update their register of interests. **Noted.**
 - b) Councillors were asked to declare any **Disclosable Pecuniary Interests** in items on the agenda and their nature. **None declared.**
 - c) Councillors were asked to declare any **Other Disclosable Interests** in items on the agenda and their nature. None declared.
3. **To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be with the Clerk at least 4 days in advance.** None received.

4. Head Teacher Broadwas Primary School (James Dennis).

What has been significant for us over the past year and what do we feel is important for next year? How can the Parish Council Support us?

Significant issues over the last 12 months

These are the significant issues that we have had to deal with in school over the last twelve months since the start of the pandemic. I will expand on all of these issues during the meeting on 14th June 2021.

- Development and improvement of Remote Learning for all children in all year groups including staff development and CPD
- Supporting children with significant SEND needs (these have increased over the last 12 months)
- Supporting children who have been classed by the Government as being 'Vulnerable' or 'Key Worker' on site
- Rise in Safeguarding issues with families
- Responding appropriately to families who are having difficulties and where the cut off for this occurs
- Keeping staff and children safe
- Development of resources and equipment to manage the pandemic safely
- Providing CPD for staff to support and help children during the pandemic
- Risk Assessment management
- Staff and Child Mental Health support
- Workload for all staff with Remote Learning and onsite education at the same time during Lockdown 3 with the number of children needing onsite learning increasing considerably
- Keeping up to date with all the Governmental changes and the pace of the change
- Developing a Recovery Curriculum fit for purpose and helping children manage gaps in learning

Significant Issues for next year

- Support and development of a Recovery Curriculum
- Rise in SEND numbers
- Rise in the need for Family Support
- Managing the support needed for Mental Health
- All these demands on a small budget
- Need to raise number in school to allow the school in the long term to survive

5. County and District Councillors reports:

Cllr. Report(s) WCC.

Drainage is being investigated by WCC Highways. Hoping to hear back by the next meeting.
Surface dressing is going on around the County.

Meetings coming up around speeding issues. To see what options and solutions there are for the future. This could be a long option. Reports will follow in the future.

The Chair asked those present whether they had any questions-
 Cllr. Guest expressed concerns on costs to lives on the dangerous roads and that the A44 is a priority. Cllr. Worrall pointed out that there is never any speed enforcement near Cotheridge as there is nowhere for them to park. Cllr. Richardson-Brown said he would need to speak to West Mercia Police to find out what more can be done around the County.

Cllr. Walton- District Council Report.

Full report available at <https://www.broadwas-cotheridge.com/parish-council>.

The Chair asked those present whether they had any questions. No questions.

6. Minutes of the Parish Council meeting held on May 2nd, 2021.

These were considered and Cllr. Guest Proposed that they be accepted as a true record. Seconded by Cllr. Pearce. They were duly signed and dated as a true record by the Chairman Cllr. Burrows and will be forwarded to the Clerk following the meeting.

7. Matters Arising not covered on the agenda:

All covered on the agenda.

Public Participation: Please see Appendix 1

8. Correspondence

- a) PCC – Parish Council Survey – Cllr. Burrows to complete.
- b) 3/6/21- Parishioner email re Berryfields Container – Cllr. Burrows asked for this to be re-discussed. Anti-Social behaviour with children climbing on it and young people urinating around it. Discussions around whether it could be moved. It is a valuable asset and should remain for future use. Could it be made to blend in with the landscape. Cllr. Pearce commented that as there was no football team perhaps we should sell it. Cllr. Guest commented that as a duty of care that perhaps another coat of anti-vandal paint should be applied to stop climbing on it. Cllr. Cullen commented that perhaps moving it could be reconsidered away from the properties by moving it away from the fence which provides the platform for young people to climb on it. The view is that retention is the preferred option. The Chair invited Councillors to join him for a site meeting. Cllr. Burrows agreed to respond to the complaint.

9. Finance:

a) Treasurers Report (Payments and Receipts up to June 14th, 2021)

Payee	Description	TOTAL
C Hirst	Clerk Salary May 21	£351.92
HMRC	Tax Deductions May 21	£88.00
C Hirst	Clerk expenses to 2nd June 21 (£26.50 recorded in the accounts due to underpayment in April)	£26.85
VACS Installations	Deposit of £1170.00 paid on 21/5/21	£2,340.00
RJC	Berryfields GM	£153.60
RJC	PLO, COVID mow play area	£75.00
RJC	Berryfields GM	£236.40
RJC	PLO, COVID mow play area	£114.00
K Brooks	Noticeboard repairs	£77.00
TOTALS		£3,462.77

Total Cash at Bank at 7/6/21		
Treasurers Account		42,219.86

Treasurer's Account Berryfields		£10,267.42
Less Payment set up for 8th June		-£350.40
Less remaining 50% owed to VACS not yet paid		-£1,170.00
	TOTAL	£50,966.88
Receipts:		
MHDC	Precept 1 payment	9100.00
MHDC	Lengthsman Nov 20	217.50
	Total Receipts not previously reported	£9,317.50

b) Bank Reconciliation as of 4th June 2021. The bank reconciliation was reviewed by Cllr. Guest and the Internal Auditor as reconciled. **Noted.**

c) Budget update Report on 7th June 2021.

The Chair asked those present whether they had any questions

There were no questions.

Noted.

d) To consider quotes to design and build new website. The Clerk circulated 3 quotes for designing, migration and build to a new site. The website hosting and support costs for the first year. Discussions took place regarding the Clerk's views on the quotes. Cllr. Cullen Proposed and Cllr. Longley Seconded that Parish Council Websites quote be accepted approving the quote to Parish Council Websites for £829.00 +VAT. 6 in favour. 1 against. Motion carried.

10. Planning Report – Cllr. Pearce.

21/01000: Ridgeacre Farm Broad Green Broadwas – Development of Live/Work Unit. This is a revised application following the rejection of the appeal for the original application for the same site (20/01111). The Parish Council's agreed to repeat its previous concerns relating to the location of the development.

21/00726: 2 Eversfield Cottages Broadwas – Repositioning of proposed garage. Non-material amendment application so Parish Council not formally consulted. No documents yet available on MHDC website but unlikely that the Parish Council will wish to comment unless concerns raised by neighbours. Refused by MHDC as not complying with rules for non-material amendments.

21/00546: Oaklands Broadwas – erection of agricultural barn (retrospective). Response submitted requesting conditions regarding noise, external lighting etc.

21/00213: Zourka Church Lane Broadwas – Creation of second floor accommodation within roof space. The Parish Council has submitted an objection as the proposals are a material change from the plans approved on appeal by the Planning Inspector and are not in accordance with the Neighbourhood Development Plan. District Councillors Walton and Chambers advised that they anticipated that the Planning officers would advise that there are no planning grounds to recommend refusal of the application. District Councillor Walton to seek clarification of the impact, if any, of the Neighbourhood Development Plan on the decision-making process.

17/00169: Zourka Church Lane Broadwas – Erection of 3 dwellings. Outstanding landscaping and drainage issues continued to be monitored. District Councillor Walton and County Councillor Richardson Brown provided updates.

20/01303: Tack Farm Broadwas – Erection of stables, kennels, barn, tourist accommodation plus relocation of dwelling and creation of lake. A range of concerns raised by Councillors and by members of the public. Response submitted to MHDC.

19/01832: Tack Farm Broadwas – Erection of Outdoor Riding Arena. Appeal submitted and being dealt with by way of written representations. The Parish Council has until 20.04.2021 to submit any further comments to the Inspector. The application was refused solely on the basis of an objection by WCC Highways Department regarding the vehicular access. The Parish Council has confirmed to the Planning Inspector its view that the existing vehicular access is unsuitable and has requested MHDC to include conditions relating to noise, lighting and hours of use in the schedule of conditions in the event that the appeal is allowed. No change in

formal position but the applicants have indicated that they will not hold events at the arena and therefore no public address system is required.

21/00510: Redgables Cotheridge – Erection of side and rear extensions, raising of roof line to allow second floor accommodation and revised external finishes. A “No comments” response submitted to MHDC.

19/00532: 1 Cotheridge Court Cotheridge – Conversion of outbuildings into ancillary living accommodation. The Parish Council has supported this application.

Revision to SWDP: No progress regarding our objection to Broadwas being a Category 2 settlement. A decision will be needed in due course as to whether to raise this matter at the public examination.

11. Gigabyte/Fibre connection for Broadwas and Cotheridge project: Update and current position.

The **Cotheridge- Church Lane scheme (CPF40977)** has now progressed to the final stage, which means that it is now contracted in, and delivery can be expected in the next 12 months.

The **Little Green scheme (PF9337)** is stalled as a result of the DCMS declining some vouchers. Openreach have reapplied but there are delays at DCMS due to the backlog created by the end of this scheme. It is understood that Openreach are hopeful that the necessary vouchers will be allowed, but as yet there is neither a completion date nor certainty about this. In the event that the scheme cannot progress we may have the opportunity to re submit under the new arrangements. It is understood that the top up from WCC has been set aside for the application currently in hand.

Broadwas/Knightwick (PF94497). Due to the hard work and efforts of a number of volunteers, we have sufficient sign ups with a “top up” from WCC (or elsewhere please see below*). However, because of the closure of the former scheme we were not able to submit the application. However, we are now waiting for confirmation of the new scheme details which will allow us to put forward the sign ups. Details are expected this month.

The following actions are necessary

- **revisit existing sign ups and confirm (Broadwas and Cotheridge Broadwas)**
- **Replace any lost sign ups due to for example a house sale and new residents**
- **Make another attempt to sign up further households and businesses.**
- **Communicate to all parishioners the current and intended position.**

Cotheridge Broadwas (PF93364) This scheme has been subject to some changes in terms of addresses but there is now a new final offer for 22 premises (£54K). As with Broadwas main village this will fall under the new scheme, so the actions required are the same.

- * Malvern Hills District Council has recognised the need for possible support for such schemes within their Covid Recovery Plan, which may mean subject to further coordination between MHDC and WCC that our schemes will benefit.

Summary and actions required

The Parish Council as the Community Fibre Partnership and legal entity will wish to review and consider progress, in order to confirm its intention to continue with the 3 outstanding schemes.

This will require an ongoing contribution in terms of time and support.

Councillors are asked to endorse the actions outlined in the report.

12. Dementia Friendly Communities. – Cllr. Worrall update.

Dementia Event; Report by Cllr. Worrall

Wednesday 23rd June 11-1- This has been booked to take place at Broadwas Village Hall Talk by Pat Owen for the benefit of parish councillors and members of the public who are interested. Refreshments will be provided after the talk which will be about 45 mins I think and time to chat/ask questions also. I have been contacting local businesses in the hope they will send a member of staff along to get the community involved I may need some help at 10.30am to put out chairs etc.

Meet Your Neighbour Event, Report by Cllr. Worrall.

Saturday 3rd July - 11am-1pm at village hall

This has been booked at the village hall and put up on the website, but my view is that it might need to be postponed to a later date and the booking moved as until Monday we don't know how many people are allowed to gather/will they need to wear masks etc. and people may be too nervous to come to an event or gathering if the restrictions have not been totally lifted.

Both events are to be cancelled until September due to on-going restrictions with COVID.

13. Covid Report for May 21.

<https://www.broadwas-cotheridge.com/parish-council> .

14. Village Hall Extension Project –

For the moment, the Village Hall remains closed for hiring though a number of tentative bookings have been accepted conditional on Government policy regarding the release of Covid restrictions.

Construction work is now complete, and the builder has left the site. Members of the committee and helpers have been cleaning, painting and re fitting curtains etc. The floors are yet to be finished and will be delayed due to the availability of contractors.

The Air Source heating and air conditioning system is working very well though we are yet to experience its performance under Winter conditions.

Financially the project has come in inside the projected figure and this has included decoration and repairs and some improvements to the existing parts of the hall.

15. Any Other Business –

Post Box that has been removed due to an accident on the A44. Clerk to ask the Post Office if their intentions to replace and ask they consider a larger Post Box.

Date of next meeting:

Ordinary Parish Council Meeting on Monday 12th July 2021 at 7.30pm via zoom.

The Meeting closed at 9.19 pm

Signed Chairman..... Date 12th July 2021

APPENDIX 1- Public Participation.

Parishioner raised speed issues especially motor bikes. Community Speed Watch was discussed as an option for consideration.

Verges are very long and need trimming in Broadwas.

Parishioner asked whether there were any considerations for footpaths officer.

Parishioner again raised speed issues in Broadwas on the A44. Noise levels are high. Someone needs to come out and look at this.

The track- Enforcement Notice on the 5th May 21. No appeal has been made and there has been no response from landowner. All agencies have made comment and they are waiting for the Notice to take its course.